



CPAs Helping Schools

2025 - 2026 Application

Educational Program Financial Assistance Grant

Grades Pre-K – 12

Requests of \$500 or less

2025 – 2026 Schedule of application deadlines

November 14, 2025 (approved funds delivered by February 28, 2026)

April 3, 2026 (approved funds delivered by July 31, 2026)

CPAs Helping Schools will review requests within six weeks of the above submission dates; notify grant writer with approval results within two months of review date; distribute approved funds as noted above.

For Grant Application Consideration

1. Review the eligibility requirements and restrictions

2. Complete the appropriate grant application:

- a. Grants \$500 or less, no technology requests
 - i. 1 page application plus signature page
- b. Grants greater than \$500 up to \$5,000, or those requesting technology
 - i. 2-page application with budget detail plus signature page
 - ii. Technology addendum, if applicable

3. Submit your completed application electronically

- a. Complete PDF form and email with school name in the subject line, or
- b. Complete the Google form online
 - i. [Grants \\$500 or less](#)
 - ii. [Grants \\$501-\\$5,000](#) or with technology purchase request

TXCPA Houston, CPAs Helping Schools

Attn: Carol Spencer

1233 West Loop South, Suite 1425, Houston, TX 77027

Email: cspencer@txcpahouston.cpa

Please email (preferred contact) or leave a message at (832) 831-9232 if you have any questions.

CPAs Helping Schools Grant Program

Application Instructions – Please Read Carefully

Thank you for your interest in the CPAs Helping Schools Grant Program, administered by the Houston TSCPA Foundation (d/b/a Houston CPA Society). This funding opportunity is designed to support Pre-K through 12th grade educational programs in the 13-county membership area: Austin, Brazoria, Colorado, Fayette, Fort Bend, Galveston, Harris, Montgomery, Polk, San Jacinto, Trinity, Walker, and Waller counties.

Eligibility Requirements:

Open to public, private, and parochial campuses serving Pre-K through 12th grade.

Pre-K program funding is intended for structured, educational programs—not general daycare. To qualify, Pre-K classrooms must meet the following:

- The lead teacher must hold a bachelor's degree
- The lead teacher must be certified in education
- The classroom must follow a structured curriculum aligned with early childhood learning standards

Funding Guidelines:

- Individual applications may request up to **\$500** (within a total limit of \$5,000 per school year per campus).
- Requests must directly benefit student learning and may include materials such as books, supplies, technology, uniforms, and educational equipment.
- If requesting technology, a **Technology Addendum** is required, with a clear explanation of need and use.
- Ongoing expenses (e.g., subscription renewals) should include the school's plan for continued funding.

Selection Criteria:

The review committee considers the following factors:

- Socio-economic level of students served
- Number of students impacted
- Other sources of support (financial or in-kind)
- Relevance to the accounting profession (if applicable)

Restrictions:

Funding will **not** be provided for:

- Playground equipment
- Food, snacks, or beverages
- Instructor training
- Re-granting or pass-through funding for other programs

Funded items must **remain with the campus**; they are **not transferable** if the applicant changes schools.

Post-Award Requirements:

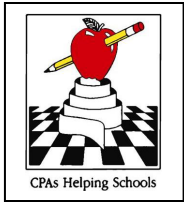
Recipients must provide documentation showing appropriate use of funds (e.g., receipts, purchase orders, photos). Schools are encouraged to send thank-you notes and project photos. Student photos may be shared only if your school confirms proper release documentation is on file.

We appreciate your commitment to education and look forward to reviewing your application!

Sincerely,

CPAs Helping Schools Committee

Houston CPA Society



TXCPA Houston/ Houston TSCPA Foundation
A Chapter of the Texas Society of Certified Public Accountants
CPAs Helping Schools
2024 - 2025 Application (\$500 or less, no technology)
Grades Pre-K – 12 Educational Program Financial Assistance Grant

School and Applicant Information

Application Date	
District	
School (payee) name	
Campus address including city & zip code	
School phone number	
Principal’s name	
Principal’s email address	
Applicant’s name	
Applicant’s school position / title	
Applicant’s email address & phone number	
Is your school Title I?	

Grant Information

Project Title			
Amount requested (\$500 maximum)		Primary category of request (see below)	
Grade level(s) impacted		Number of students involved in program	

Category (place number of *primary* applicable category in space above)

- | | | |
|----------------------------|-----------------------------------|---------------------------------|
| 1. After-school program | 6. History/ Social Studies | 10. Special Needs Education |
| 2. Books / Reading Program | 7. Math/ Accounting | 11. STEM/STEAM specific |
| 3. Career | 8. Personal Development (student) | 12. Technology |
| 4. Fine Arts Education | 9. Science/ Environmental | 13. Tutoring/ Mentoring program |
| 5. Health/ Wellness | | 14. Uniforms |

Detailed description of the project, including the educational benefit to the students and how the requested funds will be used. An additional page may be used if necessary.

Signatures

By affixing my signature, I confirm that I have read the grant application eligibility requirement and agree to adhere to the restrictions as described. All the information and expectations are correct to the best of my knowledge. I am aware of the requirements for follow-up reports if this request is granted. I acknowledge that all purchases from any funds allocated will remain with this campus.

Applicant Signature /date

Principal Signature /date